



Adult Corrections Facility – ACF Reporting Locations and Instructions

If your commitment orders you to report to the Adult Corrections Facility, it is your responsibility to report on the date and time issued by the court. Only your sentencing judge may change the report date and time.

Men's Section/Work Release: 612-596-0048
1145 Shenandoah Lane, Plymouth, MN 55447

Women's Section/Work Release: 612-596-0150
1355 Shenandoah Lane, Plymouth, MN 55447

Transportation

- If you do not have transportation to the facility, you may report to the Public Safety Facility located in downtown Minneapolis by 12:30 p.m. Monday through Friday (excluding holidays) for transport by Adult Corrections Facility officers.
- Metro Transit offers transportation options to the facility Monday through Friday. Route 771 stops at the facility, and route 776 stops within one mile of the facility. Service is subject to change.

Admissions

- Do not consume alcohol or illegal drugs prior to reporting. Testing positive may result in disciplinary action, including ineligibility for Work Release or furloughs.
- Bring identification (driver's license or state issued ID) and a copy of your Warrant of Commitment.
- Bring prescription medications in their original containers, and medical alert ID bracelets.
- Only cash can be deposited into a resident's personal account.
- Do not bring valuables, such as checkbooks, credit cards, jewelry, keys and cellphones. All personal items not allowed into the facility will be inventoried and stored until discharge.
- Upon admission you will be strip searched by a same sex correctional officer.
- Clothing, undergarments, shoes and hygiene kits will be provided upon admission.

Fees

- Work Release residents will be charged a daily room and board fee of \$20.00. Fee waiver/reduction requests are available upon admission.
- Fees are payable by **cash or cred/debit card** through the cashier machine in the lobby. There is a small fee to use this electronic device.

Work/Study Release Men's & Women's

- Do not expect to be released for work on the day you report.
- Bring proof of employment, a work schedule on company letterhead, and a current pay stub, for example. Your employer will be contacted to verify your employment.
- You are required to maintain at least 28 hours weekly employment or earning 12 credits per semester in school.
- If driving and parking a vehicle at ACF, you must have a valid driver's license or arrange reliable transportation.
- Lockers will be provided for your valuables and personal clothes needed for work/school.

Additional Information

- Visit ACF web site - www.hennepin.us/acf
- Call ACF information line - 612-596-0000