

## Street or Alley Vacation

- The Registrar of Titles will accept a resolution or ordinance vacating a street or alley and will enter a memorial of the document on the affected Certificate of Title but will not add a description of the vacated street or alley to the Certificate of Title unless either a directive from the Examiner of Titles or a Court Order in a Proceeding Subsequent to Initial Registration is filed; (Minn Stat § [508.73](#) subd. 2)

### To request a Directive:

- Email a written request for a directive adding the vacated street or alley to the Certificate of Title to [Ex.Titles@hennepin.us](mailto:Ex.Titles@hennepin.us). Include the submitter's contact information with the request.
  - If the vacation resolution or ordinance has not yet been filed on the Certificate of Title, email a certified copy of the resolution or ordinance from the City along with your request. If the resolution or ordinance has been filed with the recording department but isn't showing as a memorial on the affected Certificate(s) of Title, identify the document number in your request.
- The Examiner will email instructions for e-recording a Directive Request Form with the Registrar of Titles. When the Directive Request Form is received by the Registrar of Titles it will be directed to the examiner's office. Upon receipt of your request through e-recording, we will issue our directive. The directive will appear on the recording coversheet attached to your e-recorded request.

The Examiner of Titles may decline to issue a directive where there is uncertainty as to what part of the vacated street or alley accrues to the land described in the Certificate of Title. In such case, a Petition may be filed in a Proceeding Subsequent to Initial Registration for an Order adding Vacated Street or Alley.

There is no fee for issuing an examiner's directive, but recording fees may apply.

## Contact

### Examiner of Titles

Office: 612-348-3191

[Ex.Titles@hennepin.us](mailto:Ex.Titles@hennepin.us)

## Website

[hennepin.us](http://hennepin.us)

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